

Constitution of Racquets Badminton Club

1. Club name and affiliation

The club will be called Racquets Badminton Club, and will be affiliated to BADMINTON England.

2 Aims and Objectives

The aims and objectives of the club will be to:

- play and promote badminton
- to compete in local leagues and cup tournaments
- provide duty of care and protection to all club members
- make sure all club members are treated equitably.

3 Finance and Accounts

All club monies will be banked in an account held in the name of the club.

The accounts will be kept by the Treasurer, and made available annually for audit by an elected honorary auditor.

The financial year of the club will end on 30th April.

Any cheques drawn against club funds will be signed by at least two authorised signatories.

Should Racquets Badminton Club no longer be viable and the accounts need to be wound up then any residual funds, after all creditors have been satisfied, shall be donated to Badminton Wycombe.

4 Running of the Club

The club will be run by The Committee consisting of:

Officers of the Club

- Chair
- Treasurer
- Secretary

Ordinary Committee Members

- Fixtures Secretary – this role can be split between initial scheduling and rearrangements
- Website Manager

At the AGM, The Committee will resign but will be eligible for re-election.

5 Membership

Membership shall consist of:

- adult members
- student members

All members will be subject to the constitution and codes of conduct adopted by the club.

Fees will be set and reviewed annually by The Committee and approved at the AGM.

6 Annual General Meeting (AGM)

The AGM will be held in May. Notice of the AGM will be no less than 14 days.

The Agenda will include:

- Report from the Chair
- Treasurer's report and the year's Accounts
- Resignation of The Committee that has just served
- Election of The Committee for the coming year.

All members have the right to vote at the AGM.

Members have the right to call for an Extraordinary General Meeting (EGM). It shall be held at the request of at least 25% of members. Notice for an EGM will be the same as for an AGM.

7 Constitution Changes

This Constitution can be changed only by majority vote at an AGM. The minimum quorum will be 2 Officers of the club and 3 other members of the club.

8 League Season & Summer Club

The year will be run split into two:

- League Season: August / September – April
- Summer Club: May - July

There will usually be a break in August during which time the club will not play.

Separate fees will apply for the League Season and Summer Club

Byelaws and other Regulations

1 **Joining the Club**

Anyone over the age of 16 can apply to be a member of the club. An applicant will attend three club sessions during which time they will pay guest fees. The Officers of the Club will decide whether to accept the applicant. Any guest fees collected will be discounted against member fees.

Members of the Club must also be members of Badminton Wycombe.

2 **League, Cup and Friendly Matches**

Members taking part in league, cup and friendly matches shall pay a match fee for home and away matches at an amount as shall be agreed from time to time by the Officers of the Club.

3 **Guests and Attendance of Members**

Club members shall be entitled to bring guests in but members must obtain the permission of a member of The Committee. A guest shall pay a visitors fee at such amount as shall from time to time be fixed by the Officers of the Club. The Club member shall be responsible for the actions of the guest.

4 **Club Evenings**

After gaining access to the court club members are asked to enter into their game as soon as possible in order to enable the maximum number of games to be played during each club session. A peg board will be used to ensure that a fair order of play is maintained.

5 **The Peg Board**

A winning player from the game coming off court will move his / her peg and that of their partner to the bottom of the peg queue followed by the pegs of the losing pair. The person at the top of the peg queue will choose the next game from their peg and the next 6.

Members will have their own named pegs. Guest pegs will be available for Guests.

6 **Membership of the Leagues**

The Chair and Secretary shall be the Club's official representatives at general meetings of Leagues and shall have the power to vote on all matters affecting the Club's interest. If unable to attend or act in these capacities the Officers of the Club shall have the power to appoint another member to officially represent the Club at such meetings.

7 **Club Entries in Leagues / Cup Competitions**

The Committee shall make a decision as soon as possible following the Annual General Meeting as to the type and number of entries to be submitted for entry into any League / Cup for the following season.

8 **Waiting List**

If necessary the Secretary shall maintain a “waiting list” and have authority to invite potential new members to three club sessions. After three attendances the Officers of the Club shall decide whether or not to accept the application for membership.

9 **Match Selection (Friendly, League & Cup)**

Captains of teams will be nominated by The Committee. The selection of players and substitutes for the teams will be at the discretion of the respective captains. The captain’s decision will be regarded as final for the first match. Thereafter, members may appeal a Captain’s selection to the Officers of the Club.